

Theoretical and practical course plan form - Ilam University of Medical Sciences

Introducing the course of principles of health services planning in the second semester of 2020-2021

\* School: Health

\* Department: Public Health

\* Course Name: Principles of Health Services Planning

\* Field and Degree: Bachelor of Public Health

\* Day and Time: Wednesday, 6-16 pm

\* Venue: Virtual

\* Name of Course Officer (Lecturer): Dr. Jamil Sadeghifar

\* Office Address: Center for the Study and Development of Medical Education (EDC)

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**General Objective of the Lesson:** After passing this training course, students will acquire the following knowledge and skills:

1- Familiarity with the basic concepts and generalities of planning, principles and stages of the planning process in the health system

2- Recognition and analysis of health programs at different levels

3- Developing a health plan based on the needs of the community and analyzing the future environment

• **Behavioral goals** (behavioral goals have an audience, behavioral verb, degree and criteria and conditions of performance)

1- Understand and explain the key and basic concepts in planning.

2- Explain the necessity and importance, advantages and limitations of the planning system.

3- Understand and express the characteristics of proper planning in the health sector.

4- Enumerate the hierarchy of programs and planning levels.

5- Name and explain the different stages of planning.

6- Develop a program in the field of health.

• **Student duties** (student homework during the semester)

1- Active participation in the topics discussed in class

2- Performing the assigned tasks on time and correctly

• **Main sources** (observing the principles of source writing and giving an address for their preparation, including library, bookstore, internet ...)

1- Principles of Health Planning - Author: Andrew Green - Translated by Dr. Farbod Ebad Azar et al

2- Health planning - Dr. Saeed Asfzadeh et al

• **Teaching methods and teaching aids used:**

The teaching method of this course will be different according to different topics. Due to the virtual class, efforts are made to attract students' participation in the form of questions and answers during the class administration. PowerPoint is also used to present content.

• **Methods and time of assessment and evaluation of students and bar related to each assessment:**  
(Type of exams in terms of how to design a question - loading - time of exams and assignments should be mentioned)

Method	Score	Date	Time
midterm exam	-		
Semester length quizzes	-		
Student activity in class topics	1		
End of semester exam	19		

• **Type of midterm and final exam questions:**

Multiple Answer Options, Multiple Answer Options - True and False

• **Lesson rules and expectations from students:**

1- Regular and active presence of students in the class

2- Responsibility and effort in order to learn the content

3- Observing professional ethics in the classroom

**Schedule of presenting the syllabus of the principles of health services planning in the second semester of 2020-2021**

Session	Time	Topic	Lecturer	Necessary preparation of

				students before the start of the class
1	16-18	planning; Definitions and main concepts	Dr. Jamil Sadeghifar	
2		Definition of planning, types, principles and stages of planning, how to plan in health care organizations		
3		Strategic planning, concepts and theoretical topics		
4		Strategic planning stages: mission, values and vision		
5		Strategic planning steps: future study, trend analysis		
6		Balanced Score Model (BSC) and cause and effect relationships in the planning system		
7		Strategic planning steps: stakeholder analysis, upstream document analysis		
8		Strategy design, program implementation, action plan		
9		human resources planning Community		
10		Financial resource planning		
11		Program hierarchy (policies, procedures, regulations, etc.)		
12		Managing change in the health system		
13		Management of organizational processes		
14		Quality improvement programs		
15		Needs analysis and needs prioritization techniques		
16		Summarize strategic and operational planning topics and present teamwork		